



St. Venera Local Council

Annual Budget

2013

Table of Contents

Overview and Summary	1
Estimates for Income and Expenditure	2
Capital Expenditure Estimates	5
Cash Budget	6

1.0 Overview and Summary

For the year 2013, the St. Venera Local Council will continue to work in maintaining its efforts to keep its administrative costs, at the low levels possible similar to what has been done in 2012. Annual Government Income is expected to remain at the same levels of 2012 ; € 381,150.

This year the council intends to continue with its projects on the resurfacing works at Misrah il-Barrieri, Triq il-Lunzjata, Misrah Sta. Venera and Triq l-Imsida which form part of the PPP Scheme launched by Central Government a couple of years ago

The total resurfacing works excluding other works such as water maintenance should amount to approximately €435,000, 30% of which are to be granted from Central Government. The balance will be paid from the St. Venera Local Council's funds over a period of 4 years according to stipulated payment terms with the contractor. In fact the council is expected to receive circa €77,000 from the Central Government and another € 5,000 to cover other expenses.

Other income is expected from contraventions, permits and bank interest. Also the council will be receiving circa € 2,000 in relation to Green MT scheme

The council intends to be consistent and organised with regards to the administration of its expenditure, though keeping existing services available including community services. It also intends to offer other services such as that of upkeeping of parks, gardens and other soft areas in the locality of Santa Venera.

Other expenses include office expenditure, wages and salaries as well as utilities.

Horace J. Anastasi
Mayor

Louise Gusman
Executive Secretary

2.0 Estimates for Income and Expenditure**2.1 Consolidated Estimates of Income and Expenditure**

ACCT NO.	DESCRIPTION	BUDGET	ACTUAL	BUDGET	VAR	VAR
		2012	2012	2013	BUD-BUD	BUD-ACT
		Euro	Euro	Euro	Euro	Euro
2 Income						
0	Government	381,767.00	381,647.00	458,150.00	76,383.00	76,503.00
20	Bye-laws	11,000.00	35,836.00	23,500.00	12,500.00	-12,336.00
90	Investment	533	3,159.00	700.00	167.00	-2,459.00
	TOTAL	393,300.00	420,642.00	482,350.00	89,050.00	61,708.00
1 Expenditure						
1000	Personal emoluments	81,571.25	74,912.00	78,900.00	-2,671.25	3,988.00
2000	Operations and maintenance	228,235.89	198,833.00	215,300.00	-12,935.89	16,467.00
7000	Capital Expenditure	114,168.00	40,200.00	193,000.00	78,832.00	152,800.00
	TOTAL	423,975.14	313,945.00	487,200.00	63,224.86	173,255.00
	Balance	-30,675.14	106,697.00	-4,850.00	25,825.14	-111,547.00

Estimates of Income and Expenditure (cont.)

2.2 Detailed Estimates of income

ACCT NO.	DESCRIPTION	BUDGET		BUDGET	VAR	
		2012	ACTUAL		2013	BUD-BUD
		Euro	Euro	Euro	Euro	Euro
2	Income					
0	Government					
1	Annual	381,767.00	381,647.00	381,150.00	-617.00	-497.00
2	Supplementary	0.00	0.00	0.00	0.00	0.00
3	Special needs	0.00	0.00	0.00	0.00	0.00
4	Public/government entities	0.00	0.00	0.00	0.00	0.00
15	Other	0.00	0.00	77,000.00	77,000.00	77,000.00
		381,767.00	381,647.00	458,150.00	76,383.00	76,503.00
20	Bye-Laws					
21	Community Services	6,000.00	4,097.00	4,000.00	-2,000.00	-97.00
36	Contravention of bye-laws	1,500.00	28,797.00	12,000.00	10,500.00	-16,797.00
56	Contributions and donations	2,000.00	542.00	500.00	-1,500.00	-42.00
66	General	1,500.00	2,400.00	7,000.00	5,500.00	4,600.00
		11,000.00	35,836.00	23,500.00	12,500.00	-12,336.00
90	Investment					
91	Bank interest	503.00	3,159.00	700.00	197.00	-2,459.00
96	Government securities	0.00	0.00	0.00	0.00	0.00
		503.00	3,159.00	700.00	197.00	-2,459.00
	TOTAL	393,270.00	420,642.00	482,350.00	89,080.00	61,708.00

Estimates of Income and Expenditure (cont.)

2.3 Detailed Estimates of Expenditure

ACCT NO.	DESCRIPTION	BUDGET		ACTUAL		BUDGET		VAR	
		2012		2012		2013		BUD-BUD	
		Euro		Euro		Euro		Euro	
1 Expenditure									
1000	Personal Emoluments								
1100	Mayor's allowance	9,622.00	10,100.00			10,200.00	578.00	100.00	
1200	Employee salaries and wages	46,885.40	44,235.00			47,000.00	114.60	2,765.00	
1300	Bonuses	5,272.08	3,750.00			4,500.00	-772.08	750.00	
1400	Income supplements						0.00	0.00	
1500	Social Security contributions	4,352.81	6,527.00			6,800.00	2,447.19	273.00	
1600	Allowances	8,800.00	8,800.00			8,800.00	0.00	0.00	
1700	Overtime	1,802.04	1,500.00			1,600.00	-202.04	100.00	
		81,571.25	74,912.00			78,900.00	2,165.67	3,988.00	
2000	Operations and maintenance								
2100	Utilities	8,150.00	3,027.00			4,500.00	7,584.24	-1,398.00	
2200	Materials and supplies	3,500.00	3,398.00			2,000.00	-200.00	5.00	
2300	Repair and upkeep	9,250.00	4,265.00			21,000.00	4,500.00	7,364.00	
2400	Rent	8,878.56	9,663.00			9,600.00		0.44	
2500	International memberships	700.00	122.00			200.00	300.00	-289.00	
2600	Office services	4,500.00	5,000.00			4,000.00	1,350.00	-2,032.00	
2700	Transport	6,000.00	4,772.00			4,000.00	-1,200.00	-320.00	
2800	Travel	1,500.00	0.00			0.00	-142.40	-1,500.00	
2900	Information services	5,850.00	3,330.00			3,000.00	-1,235.60	-5,502.00	
3000	Contractual services	168,716.25	152,000.00			155,000.00	4,419.78	-13,019.25	
3100	Professional services	6,891.08	8,500.00			9,000.00	7,114.58	-3,143.08	
3200	Training	0.00	0.00			0.00			
3300	Community and hospitality	4,100.00	4,756.00			3,000.00	350.00	-2,467.00	
3400	Incidental expenses	50.00	0.00			0.00	50.00	-50.00	
3600	LES Related expenditure	150.00	0.00			0.00	100.00	-150.00	
3700	Penalties - DLG	0.00	0.00			0.00		2,793.00	
		228,235.89	198,833.00			215,300.00	22,990.60	-19,707.89	
7000	Capital Expenditure								
7001	Acquisition of property	0.00	0.00			0.00	0.00	0.00	
7100	Construction	109,168.00	37,000.00			190,000.00	80,832.00	153,000.00	
7200	Improvements	0.00	0.00			0.00	0.00	0.00	
7300	Equipment	5,000.00	3,200.00			3,000.00	-2,000.00	-200.00	
7500	Special programmes	0.00	0.00			0.00	0.00	0.00	
		114,168.00	40,200.00			193,000.00	78,832.00	152,800.00	
TOTAL		423,975.14	313,945.00			487,200.00	103,988.27	137,080.11	

3.0 Capital Expenditure Estimates

Acct. No. Project No.	Capital Expenditure Project Description	2013 CARRY OVER		BUDGET		2013
		ACCNT Euro	PROJECT Euro	ACCNT Euro	PROJECT Euro	ACCNT TOTAL Euro
7001	Acquisition of property					
7100	Construction Road Resurfacing - PPP			190,000.00	190,000.00	190,000.00
7200	Improvements					
7300	Equipment Office Equipment			3,000.00	3,000.00	3,000.00
7500	Special programmes					
		0.00		193,000.00		193,000.00

4.0 Cash Budget

ACCNT	DESCRIPTION	QTR 4	QTR 1	QTR 2	QTR 3	QTR 4	TOTAL
		OCT-DEC 2012 Euro	JAN-MAR 2013 Euro	APR-JUN 2013 Euro	JUL-SEPT 2013 Euro	OCT-DEC 2013 Euro	
2	Income						
0	Government						
1	Annual	95,441.75	95,287.00	95,287.00	95,287.00	95,289.00	381,150.00
2	Supplementary	0.00	0.00	0.00	0.00	0.00	0.00
3	Special needs	0.00	0.00	0.00	0.00	0.00	0.00
4	Public/government entities	0.00	0.00	0.00	0.00	0.00	0.00
15	Other	0.00	0.00	0.00	0.00	77,000.00	77,000.00
20	Bye-Laws						
21	Community services	1,500.00	1,000.00	1,000.00	1,000.00	1,000.00	4,000.00
36	Contravention of bye-laws	375.00	3,000.00	3,000.00	3,000.00	3,000.00	12,000.00
56	Contributions and donations	500.00	125.00	125.00	125.00	125.00	500.00
66	General services	375.00	500.00	500.00	500.00	5,500.00	7,000.00
90	Investment						
91	Bank interest	133.25	175.00	175.00	175.00	175.00	700.00
96	Government securities	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL	98,325.00	100,087.00	100,087.00	100,087.00	182,089.00	482,350.00

4.0 Cash Budget

ACCNT	DESCRIPTION	QTR 4	QTR 1	QTR 2	QTR 3	QTR 4	TOTAL
		OCT-DEC	JAN-MAR	APR-JUN	JUL-SEPT	OCT-DEC	TOTAL
		2012	2013	2013	2013	2013	2013
		Euro	Euro	Euro	Euro	Euro	Euro
1	Expenditure						
1000	Personal Emoluments						
1100	Mayor's Allowance	2,405.50	2,550.00	2,550.00	2,550.00	2,550.00	10,200.00
1200	Employee salaries and wages	11,721.35	11,750.00	11,750.00	11,750.00	11,750.00	47,000.00
1300	Bonuses	1,318.02	1,125.00	1,125.00	1,125.00	1,125.00	4,500.00
1400	Income supplements	0.00	0.00	0.00	0.00	0.00	0.00
1500	Social Security contributions	1,088.20	1,700.00	1,700.00	1,700.00	1,700.00	6,800.00
1600	Allowances	2,200.00	2,200.00	2,200.00	2,200.00	2,200.00	8,800.00
1700	Overtime	450.51	400.00	400.00	400.00	400.00	1,600.00
2000	Operations and maintenance						
2100	Utilities	2,037.50	1,125.00	1,125.00	1,125.00	1,125.00	4,500.00
2200	Materials and supplies	875.00	500.00	500.00	500.00	500.00	2,000.00
2300	Repair and upkeep	2,312.50	5,250.00	5,250.00	5,250.00	5,250.00	21,000.00
2400	Rent	2,219.89	2,400.00	2,400.00	2,400.00	2,400.00	9,600.00
2500	International memberships	175.00	50.00	50.00	50.00	50.00	200.00
2600	Office Services	1,125.00	1,000.00	1,000.00	1,000.00	1,000.00	4,000.00
2700	Transport	1,500.00	1,000.00	1,000.00	1,000.00	1,000.00	4,000.00
2800	Travel	375.00	0.00	0.00	0.00	0.00	0.00
2900	Information services	1,462.50	750.00	750.00	750.00	750.00	3,000.00
3000	Contractual services	42,179.06	38,750.00	38,750.00	38,750.00	38,750.00	155,000.00
3100	Professional services	1,722.77	2,250.00	2,250.00	2,250.00	2,250.00	9,000.00
3200	Training	0.00	0.00	0.00	0.00	0.00	0.00
3300	Community and hospitality	1,025.00	750.00	750.00	750.00	750.00	3,000.00
3400	Incidental expenses	12.50	0.00	0.00	0.00	0.00	0.00
3600	LES Related expenditure	37.50	0.00	0.00	0.00	0.00	0.00
3700	Penalties - DLG	0.00	0.00	0.00	0.00	0.00	0.00
7000	Capital Expenditure						
7001	Acquisition of property	0.00	0.00	0.00	0.00	0.00	0.00
7100	Construction	27,282.08	47,500.00	47,500.00	47,500.00	47,500.00	190,000.00
7200	Improvements	0.00	0.00	0.00	0.00	0.00	0.00
7300	Equipment	1,250.00	750.00	750.00	750.00	750.00	3,000.00
7500	Special programmes	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL		104,774.88	121,800.00	121,800.00	121,800.00	121,800.00	487,200.00
SURPLUS/DEFICIT		-6,449.88	-21,713.00	-21,713.00	-21,713.00	60,289.00	-4,850.00

4.0 Cash Budget

BROUGHT FORWARD	205,913.45	199,463.57	177,750.57	156,037.57	134,324.57	134,324.57
CARRY FORWARD	199,463.57	177,750.57	156,037.57	134,324.57	194,613.57	194,613.57