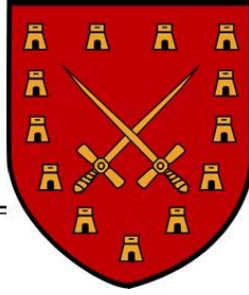


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MINUTI

Laqgħa tal-Kunsill Lokali Pembroke

TMINN LEGISLATURA

Laqgħa Numru 14/2023

Il-Ħamis 14 ta' Diċembru, 2023

Il-Kunsill Lokali Pembroke Itaq' fl-Uffiċċju Amministrattiv tiegħu li jinsab fl-indirizz Triq Alamein, Pembroke, fil-5:00 ta' wara nofsinhar.

PREŻENTI:

Dean Hili – Sindku

Omar Elaref Arab – Viċi Sindku

Désirée Vella Brincat – Kunsillier

Charles Cesare – Kunsillier

Raymond Lanzon – Kunsillier

ASSENTI b'APOLOGIJI Skont Ordni Permanenti 14A (3):

Ħadd

ASSENTI

Ħadd

UFFIĊJAL PREŻENTI:

Kevin Borg - Segretarju Eżekuttiv

Christabelle Gauci u Shaun Camilleri – Accountants tal-Kunsill

Sindku : Avv. Dean Hili Viċi Sindku : Omar Elaref Arab
Kunsilliera : Dr. Désirée Vella Brincat M.D, Charles Cesare u Raymond Lanzon

Segretarju Eżekuttiv : Kevin Borg

Minuti

Is-Sindku Dean Hili ppresjeda l-laqgħa.

14.1 Qari tal-ittri ta' apoloġija.

14.1.1. Is-Sindku Dean Hili informa lill-kamra li kulhadd kien preżenti.

14.2 Draft tal-Estimi ta' Dħul u Fruġ għas-sena finanzjarja 2024.

14.2.1 Is-Sindku Dean Hili stiden lill-Accountants tal-Kunsill Christabelle Gauci u Shaun Camilleri biex jispjegaw l-Estimi Finanzjarja tas-sena 2024 u l-Pjan ta' Fidma 2024 – 2028. **(Ara Dok 1 u 2)**

14.2.2 Wara diskussjoni li saret, is-Sindku Dean Hili ippropona l-approvazzjoni tad-dokumenti kif ipprezentata u li għandhom jitressqu għall-laqgħa formali tal-Kunsill.

14.2.3 Il-Kunsillier Raymond Lanzon issekonda.

14.2.4 Il-Kunsill qabel unanimament.

14.3 Tmiem tal-laqgħa.

14.3.1 Is-Sindku Dean Hili għalaq il-laqgħa fil-17:30.

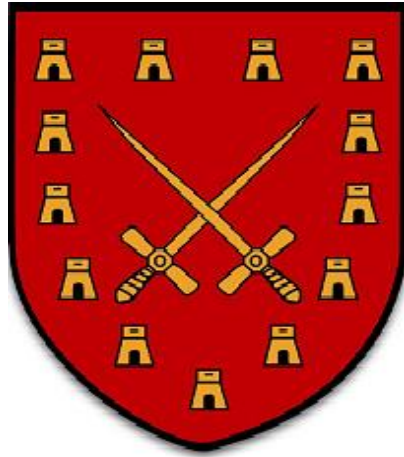
Konfermati, illum 31 ta' Jannar, 2024

IFFIRMAT

Avv. Dean Hili
Sindku

IFFIRMAT

Kevin Borg
Segretarju Eżekuttiv



Pembroke Local Council

**Annual Budget
For
Financial Year
2024**

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Overview and Summary

Income and Expenditure

Results for the Year 2024

From the financial year ending 31st December 2024 bank balances are projected to end up with a positive balance of **€206,010**.

Revenue for the Year 2024

This year the Council will be allocated the sum of €570,850. It is also envisaged to have other income, €13,658.00 from permits, €5,480.00 LES administrative and €100.00 Other Income , for an overall total of **€590,088.00**.

Expenditure for the Year 2024

The expenditure including payment of outstanding accounts is distributed on three key votes. These are: -

In preparing this budget, we took the assumption that all expenses and income will be paid/received during 2024.

Wages and Salaries

The Council is employing the full complement and is therefore allocating **17.65%** of all expenditure ie **€122,220.00**.

Operations and Maintenance

This vote will have an allocation of **73.53%** for a total amount of **€509,299.00**.

Administration Other Expenditure

This vote will have an allocation of **2.48%** for a total amount of **€17,172.00**.

Depreciation

This vote will have an allocation of **6.34%** for a total amount of **€43,927.00**.

Assumption that a full year depreciation is charged on additional assets 2024

Signed

Mayor

Signed

Executive Secretary

Budgeted Statement of Income and Expenditure

DESCRIPTION	BUDGET	FORECAST	BUDGET	VARIANCE	VARIANCE
	Jan-Dec	Jan-Dec	Jan-Dec	Bud-Bud	Bud-Act
	2023	2023	2024		
	€	€	€	€	€
Income					
Funds received from Central Government (1)	528,255	517,554	570,850	42,595	53,296
Income raised from Bye-Laws (2)	13,000	67,293	13,658	658	(53,635)
Income raised from LES (3)	4,500	1,647	5,480	980	3,833
Investment Income (4)	-	-	-	-	-
Other Income (5)	100	12,732	100	-	(12,632)
TOTAL	545,855	599,226	590,088	44,233	(9,138)
Expenditure					
Personal Emoluments (6)	118,906	108,502	122,220	3,314	13,718
Operations and Maintenance (7)	355,779	776,026	509,299	153,520	(266,727)
Administration (8)	41,170	20,308	17,172	(23,998)	(3,136)
Finance Cost (9)	-	-	-	-	-
Other Expenditure (10)	30,000	26,660	43,927	13,927	17,267
TOTAL	545,855	931,495	692,617	146,762	(238,878)
Surplus / Deficit	(0)	(332,270)	(102,529)	(102,529)	229,741

Budgeted Statement of Affairs

DESCRIPTION	BUDGET	FORECAST	BUDGET	VARIANCE	VARIANCE
	as at 31 Dec	as at 31 Dec	as at 31 Dec		
	2023	2023	2024	Bud-Bud	Bud-Act
	€	€	€	€	€
Non-current Assets					
Property, Plant and Equipment (16)	93,054	120,002	268,954	175,899	148,952
Current Assets					
Inventories (11)	1,500	1,431	1,431	(69)	-
Receivables (12)	4,000	59,527	-	(4,000)	(59,527)
Cash and Cash Equivalents (13)	777,403	565,726	206,010	(571,393)	(359,716)
Total Current Assets	782,903	626,684	207,441	(575,462)	(419,243)
Current Liabilities (14)					
Payables	53,000	170,761	3,000	(50,000)	(167,761)
Current portion of Long-Term Borrowings	-	-	-	-	-
Total Current Liabilities	53,000	170,761	3,000	(50,000)	(167,761)
Net Current Assets	729,903	455,923	204,441	(525,462)	(251,482)
Non-current liabilities (15)	-	-	-	-	-
Net Assets	822,957	575,924	473,395	(349,563)	(102,530)
Reserves					
Retained Funds	832,690	575,924	473,395	(359,295)	(102,529)

Financial Situation Indicator

DESCRIPTION	BUDGET	FORECAST	BUDGET
	as at 31 Dec	as at 31 Dec	as at 31 Dec
	2023	2023	2024
	€	€	€
Current Assets	782,903	626,684	207,441
Current Liabilities	53,000	170,761	3,000
Total Long Term Liabilities	-	-	-
Commitments approved by Ministry	-	-	-
	729,903	455,923	204,441
Government Allocation	528,255	517,554	570,850
FSI	138.17%	88.09%	35.81%

Cash Budget

DESCRIPTION	QTR 1	QTR 2	QTR 3	QTR 4	TOTAL
	JAN-MAR	APR-JUN	JUL-SEP	OCT-DEC	
	2024	2024	2024	2024	
	€	€	€	€	€
Cash Inflows					
Government cash inflows	142,713	142,713	142,713	142,713	570,850
Cash flows from Bye-Laws & L.N fees	3,415	3,415	3,415	3,415	13,658
Local Enforcement cash flows	1,370	1,370	1,370	1,370	5,480
Finance cash flows					
Loan Proceeds	-	-	-	-	-
Investment income	-	-	-	-	-
	-	-	-	-	-
Capital cash flow					
Proceeds from disposal of assets	-	-	-	-	-
	-	-	-	-	-
Cash received from EU funds	-	-	-	-	-
Cash received from Twinning	-	-	-	-	-
Cash from Community Services	-	-	-	-	-
Other Cash Inflows	25	25	25	25	100
TOTAL Inflows	147,522	147,522	147,522	147,522	590,088
Cash Outflows					
Personal Emoluments	29,805	29,805	29,805	29,805	119,220
Operations & Maintenance	127,325	127,325	127,325	127,325	509,300
Administration	4,293	4,293	4,293	4,293	17,172
Finance	-	-	-	-	-
Capital					
Acquisition of property	-	-	-	-	-
Construction	-	-	-	-	-
Improvements	68,124	68,124	68,124	68,124	272,496
Special programmes	-	-	-	-	-
Movement in receivables and payables	7,904	7,904	7,904	7,904	31,616
	76,028	76,028	76,028	76,028	304,112
Cash outflows re EU projects	-	-	-	-	-
Cash outflows re Twinning	-	-	-	-	-
Cash outflows re Community Services	-	-	-	-	-
	-	-	-	-	-
TOTAL Outflows	237,451	237,451	237,451	237,451	949,804
SURPLUS / (DEFICIT)	(89,929)	(89,929)	(89,929)	(89,929)	(359,716)
Brought forward (Bank /Cash Bal.)	565,726	475,797	385,868	295,939	565,726
Carry forward	475,797	385,868	295,939	206,010	206,010

Detailed Estimates of Income

DESCRIPTION	A	B	C	D (B + C)	E	F (E - A)	G (E - D)
	BUDGET Jan-Dec 2023	ACTUAL Jan-Sept 2023	FORECAST Oct-Dec 2023	TOTAL Jan-Dec 2023	BUDGET Jan-Dec 2024	VARIANCE Bud-Bud	VARIANCE Bud-Act
	€	€	€	€	€	€	€
Income							
1 Funds received form Cental Government:							
0001 In terms of section 55 CAP 363	499,872	354,485	145,386	499,871	499,872	-	1
0002-0004 In terms of section 58 CAP 363	-	-	-	-	-	-	-
0005-0019 Other Income	28,383	-	17,683	17,683	70,978	42,595	53,295
	528,255	354,485	163,069	517,554	570,850	42,595	53,296
2 Bye-Laws & Legal Fees							
0021-0025 Community Services	-	668	51,710	52,378	-	-	(52,378)
0026-0035 Income from Permits	13,000	14,915	-	14,915	13,658	658	(1,257)
	13,000	15,583	51,710	67,293	13,658	658	(53,635)
3 Local Enforcement Income							
0037 Commission from Regional Committees	4,500	1,647	-	1,647	5,480	980	3,833
0038-0055 Contraventions	-	-	-	-	-	-	-
	4,500	1,647	-	1,647	5,480	980	3,833
4 Investment Income							
0091-0095 Bank interest	-	-	-	-	-	-	-
0096-0099 Income received from Government Securities	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
5 General Income							
0056-0065 Sponsorships	-	-	3,500	3,500	-	-	(3,500)
0066-0069 Documents & Information	-	-	1,341	1,341	-	-	(1,341)
0070-0075 EU Funds	-	-	-	-	-	-	-
0076-0080 Twinning	-	-	-	-	-	-	-
0081-0089 Insurance Claims	-	-	-	-	-	-	-
0100-0109 Donations	-	100	-	100	-	-	(100)
0110-0119 Contributions	100	850	850	1,700	100	-	(1,600)
0120-0129 General Income	-	6,091	-	6,091	-	-	(6,091)
	100	7,041	5,691	12,732	100	-	(12,632)
Total	545,855	378,756	220,470	599,226	590,088	44,233	(9,138)

Detailed Estimates of Expenditure

DESCRIPTION	A	B	C	D (B + C)	E	F (E - A)	G (E - D)
	BUDGET	ACTUAL	FORECAST	TOTAL	BUDGET	VARIANCE	VARIANCE
	Jan-Dec	Jan-Sept	Oct-Dec	Jan-Dec	Jan-Dec		
	2023	2023	2023	2023	2024	Bud-Bud	Bud-Act
€	€	€	€	€	€	€	
6 Personal Emoluments							
1100 Mayor's Allowance	11,079	8,309	2,763	11,072	11,425	346	353
1200 Employees' Salaries & Wages	76,379	49,790	16,045	65,835	74,914	(1,465)	9,079
1300 Bonuses	8,277	3,149	5,651	8,800	8,875	598	75
1400 Income Supplements	800	-	-	-	800	-	800
1500 Social Security Contributions	6,871	4,675	1,559	6,234	7,037	166	802
1600 Allowances	13,000	9,750	4,726	14,476	15,815	2,815	1,339
1700 Overtime	2,500	1,675	410	2,084	3,354	854	1,270
	118,906	77,348	31,154	108,502	122,220	3,314	13,718
7 Operations and Maintenance							
2100-2149 Public Utilities	3,083	2,663	2,224	4,887	5,783	2,700	896
2200-2259 Public Materials & Supplies	1,100	-	106	106	1,100	-	994
2300-2399 Repairs & Upkeep	116,440	191,442	200,280	391,722	89,184	(27,256)	(302,538)
2400-2449 Rent	1,456	2,167	-	2,167	755	(701)	(1,413)
3010 Street Lighting	8,000	75,188	89,174	164,362	188,000	180,000	23,638
3020 Lease of Equipment	-	-	-	-	-	-	-
3030 Insurance	2,908	7,938	2,347	10,286	3,405	497	(6,881)
3035 Bank Charges	742	632	-	632	762	20	130
3038 Penalties	-	-	-	-	-	-	-
3040 Waste Disposal	19,905	18,966	-	18,966	36,060	16,155	17,094
3041 Refuse Collection	64,066	12,195	5,742	17,937	16,800	(47,266)	(1,137)
3042 Bulky Refuse Collection	14,400	6,645	3,476	10,121	12,000	(2,400)	1,879
3043 Bins on wheels	-	-	8,683	8,683	-	-	(8,683)
3045 Bring in sites	-	-	-	-	-	-	-
3051 Road & Street Cleaning	33,966	19,420	250	19,670	40,252	6,286	20,583
3052 Cleaning & Maintenance of Non-Urban Areas	19,341	12,497	6,398	18,895	24,583	5,242	5,688
3053 Cleaning of Public Conveniences	4,738	3,088	1,579	4,667	4,738	-	71
3055 Cleaning of Council Premises	4,526	1,582	2,377	3,959	4,526	-	567
3060 Cleaning & Maintenance of Parks & Gardens	17,063	11,375	2,576	13,951	17,063	-	3,112
3061 Cleaning & Maintenance of Soft Areas	22,624	13,849	5,688	19,537	29,551	6,927	10,014
3062 Cleaning & Maintenance of Beaches & CA	-	-	-	-	-	-	-
3063 Cleaning & Maintenance of Country Non-Urban	-	-	-	-	-	-	-
3064 Other Contractual Services	8,286	8,457	6,990	15,447	9,820	1,534	(5,627)
3070-3090 Consultation Fees	-	-	-	-	-	-	-
3100-3139 Contract & Project Management	-	-	13,534	13,534	14,582	14,582	1,048
3300-3379 Hospitality	13,135	26,956	8,957	35,913	10,235	(2,900)	(25,678)
3380-3389 Community	-	-	200	200	-	-	(200)
3600-3694 Local Enforcement Expenses	-	134	252	386	100	100	(286)
3700-3799 EU Projects	-	-	-	-	-	-	-
3800-3899 Twinning	-	-	-	-	-	-	-
Donations	-	-	-	-	-	-	-
	355,779	415,193	360,833	776,026	509,299	153,520	(266,727)

Detailed Estimates of Expenditure (Continued)

DESCRIPTION	A	B	C	D (B + C)	E	F (E - A)	G (E - D)
	BUDGET	ACTUAL	FORECAST	TOTAL	BUDGET	VARIANCE	VARIANCE
	Jan-Dec	Jan-Sept	Oct-Dec	Jan-Dec	Jan-Dec	Bud-Bud	Bud-Act
	2023	2023	2023	2023	2024		
	€	€	€	€	€	€	€
8 Administration & Other Expenditure							
2150-2199 Office Utilities	2,640	2,721	1,563	4,284	1,785	(855)	(2,499)
2260-2299 Office Materials & Supplies	100	-	-	-	-	(100)	-
2450-2499 Office Rent	-	-	-	-	-	-	-
2500-2599 National & International Memberships	1,100	-	-	-	600	(500)	600
2600-2699 Office Services	8,377	2,940	981	3,921	2,525	(5,852)	(1,396)
2700-2799 Transport	500	354	-	354	300	(200)	(54)
2800-2899 Travel	-	-	-	-	-	-	-
2900-2999 Information Services	2,508	3,007	2,224	5,231	4,660	2,152	(571)
3050 Office Cleaning	-	-	-	-	-	-	-
3140-3199 Professional Services	24,395	5,486	446	5,932	6,552	(17,843)	620
3200-3299 Training	500	-	-	-	500	-	500
3345 Office Hospitality	800	-	-	-	-	(800)	-
3400-3499 Incidental Expenses	250	584	-	584	250	-	(334)
	-	-	-	-	-	-	-
	41,170	15,094	5,214	20,308	17,172	(23,998)	(3,136)
9 Finance Costs							
3036 Interest on Bank Loan	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
10 Other Expenditure							
3500-3599 Loss / (Profit) on Disposal of assets	-	-	-	-	-	-	-
3695 Increase/(Decrease) in allowance for bad debts	-	-	-	-	-	-	-
8000-8099 Depreciation	30,000	19,994	6,666	26,660	43,927	13,927	17,267
	30,000	19,994	6,666	26,660	43,927	13,927	17,267
Total	545,855	527,629	403,866	931,495	692,617	146,762	(238,878)

Detailed Estimates of Statement Of Affairs

DESCRIPTION	A	B	C	D (B + C)	E	F (E - A)	G (E - D)
	BUDGET Jan-Dec 2023 €	ACTUAL as at 30-Sep 2023 €	FORECAST changes from 30 Sep-31 Dec 2023 €	TOTAL as at 31-Dec 2023 €	BUDGET Jan-Dec 2024 €	VARIANCE Bud-Bud €	VARIANCE Bud-Act €
11 Inventory							
5201-5249 Stationery	-	-	-	-	-	-	-
5250-5299 Consumables	1,500	1,431	-	1,431	1,431	(69)	-
	-	-	-	-	-	-	-
	1,500	1,431	-	1,431	1,431	(69)	-
12 Receivables							
0201-0209 Receivables	2,000	5,173	46,537	51,710	-	(2,000)	(51,710)
0210-0219 LES Receivables	-	-	-	-	-	-	-
0220-0229 Receivables from EU	-	-	-	-	-	-	-
0250 Prepayments & Accrued income	2,000	-	7,817	7,817	-	(2,000)	(7,817)
	-	-	-	-	-	-	-
	4,000	5,173	54,354	59,527	-	(4,000)	(59,527)
13 Cash & Equivalents							
5001-5099 Bank & Cash Balances	777,403	748,150	(182,424)	565,726	206,010	(571,393)	(359,716)
	777,403	748,150	(182,424)	565,726	206,010	(571,393)	(359,716)
14 Payables							
4000 Payables	18,000	124,233	(51,573)	72,660	3,000	(15,000)	(69,660)
4100 Accruals	35,000	83,980	14,121	98,101	-	(35,000)	(98,101)
4150 Deferred Income	-	-	-	-	-	-	-
Current portion of Long-Term Borrowings	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
	53,000	208,213	(37,452)	170,761	3,000	(50,000)	(167,761)
15 Non Current Liabilities							
4200 Long Term Borrowings	-	-	-	-	-	-	-
Deferred Income	-	-	-	-	-	-	-
	-	-	-	-	-	-	-

16 Depreciation of Property, Plant and Equipment

Asset		Furn & Fittings	Office Equipment	Urban Improvements	Construction	Trees	Plant & Machinery	Special Programmes	New Street Signs		Total
% of depreciation		8%	20%	10%	10%	0%	20%	10%	100%		
		€	€	€	€	€	€	€	€	€	€
Cost											
As at 01 January	2024	25,293	52,752	888,960	621,223	17,307	4,225	653,660	11,787	-	2,275,207
Additions		-	-	272,496	-	-	-	-	-	-	272,496
Disposals		-	-	-	-	-	-	-	-	-	-
As at 31 December	2024	25,293	52,752	1,161,456	621,223	17,307	4,225	653,660	11,787	-	2,547,703
Grants/ other reimbursements											
As at 01 January	2024	-	10,258	357,379	51,423	-	-	653,660	-	-	1,072,720
Additions		-	-	79,617	-	-	-	-	-	-	79,617
As at 31 December	2024	-	10,258	436,996	51,423	-	-	653,660	-	-	1,152,337
Accumulated Depreciation											
As at 01 January	2024	24,222	27,094	445,360	569,800	-	4,222	-	11,787	-	1,082,485
Charge for the year		361	2,005	41,558	-	-	3	-	-	-	43,927
Released on disposal		-	-	-	-	-	-	-	-	-	-
As at 31 December	2024	24,583	29,099	486,918	569,800	-	4,225	-	11,787	-	1,126,412
Budgeted NBV 31 Dec	2023	584	14,106	61,042	0	17,307	15	0	0	0	93,054
Forecasted NBV 1 Jan	2024	1,071	15,400	86,221	-	17,307	3	-	-	-	120,002
Budgeted NBV 31 Dec	2024	710	13,395	237,542	-	17,307	-	-	-	-	268,954