



Local Council

Business Plan

YEAR 2013 – YEAR 2015

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1.0 Introduction and Situation Analysis

The year 2013 represents the initial year of the seventh legislature. The council will be committed to accomplish numerous projects which have already been mentioned in previous legislatures amongst which will feature prominently the building of the new council premises. The council will strive to continue to provide an excellent service to its residents through numerous activities, contractual services and educational services. The council will seek to utilise UIF funds to accomplish projects of a capital nature for the benefit of the whole Marsaskala community.



Mario Calleja
Mayor



2.0 Mission statement and Values

2.1 Mission Statement

To provide high quality service standards to residents and entrepreneurs within our locality in all areas which fall under the responsibility of local councils. These excellent standards can only be achieved if all individuals working with the local council contribute efficiently and effectively towards the organisations' main goals.

2.2 Values

- To endeavour in applying for funds from central government and MEPA in order to be able to finance as many projects and events as possible.
- To respect the diversities in opinion and beliefs of all the members within our community
- To strive in achieving excellence in what we do and what we accomplish.
- To respect the environment and to take care of our cultural heritage.
- To strike the right balance between the needs of our residents and those of our business community.
- To participate and apply for any applicable EU projects.



3.0 Objectives, Expected Results and Strategies**3.1 Short term objectives and expected results (Year 2013)**

Objectives	Expected Results
To issue and adjudicate all the necessary tenders throughout the year including EU tenders in line with public procurement policies such as the tenders for maintenance of pavements and the tender for patching and asphaltting of roads. The council also has to issue two EU tenders in line with public procurement policies for the Mizura 313 project.	The issue of the period contracts for both patching and pavements will enable the new council to start the necessary infrastructural works and initiate the building of a new family park instead of the existing St Thomas Garden.
To carry out a major resurfacing project in Bidni area, part of triq il-Gardiel and triq il-Qaliet. To start preparing the necessary tenders to be issued for the building of the council premises as well as prepare a new estimate for the building and furnishings. The council also has to check the financing of this project which will be the focal point of this legislature.	This will be the major capital project for the year 2013. This will help the council to plan exactly the amount of infrastructural and EU projects that it can accomplish without running into a cashflow problem which might result when handling two major projects at the same time.
To apply for UIF funding for the upgrade of Zonqor playing field as well as Gnién Antoine Randich	Another upgraded playing field to be enjoyed by the general public after the embellishment of Pjazza Mifsud Bonnici.

3.2 Long Term objectives and expected results (Year 2014 – Year 2015):

To try to accomplish various extensive patching and resurfacing in various roads such as : Part of triq La Sengle Part of triq iz-Zonqor Part of triq il-Hortan and Gross These roads have to be accomplished between the years 2014 and 2015 since they are of a capital intensive nature and cannot be done in one year.	Better roads to be enjoyed by the general public.
To implement the embellishment of Gnién A Rendich and Zonqor playing field if the necessary approval is received from MEPA.	Better and safer playing fields.
To start the implementation of the building of the council premises.	A new council building
To finalise the GAL 313 project resulting in a new family park at Zonqor	Better open areas for the general public.

Objectives, expected results and strategies (cont.)

3.3 Strategies

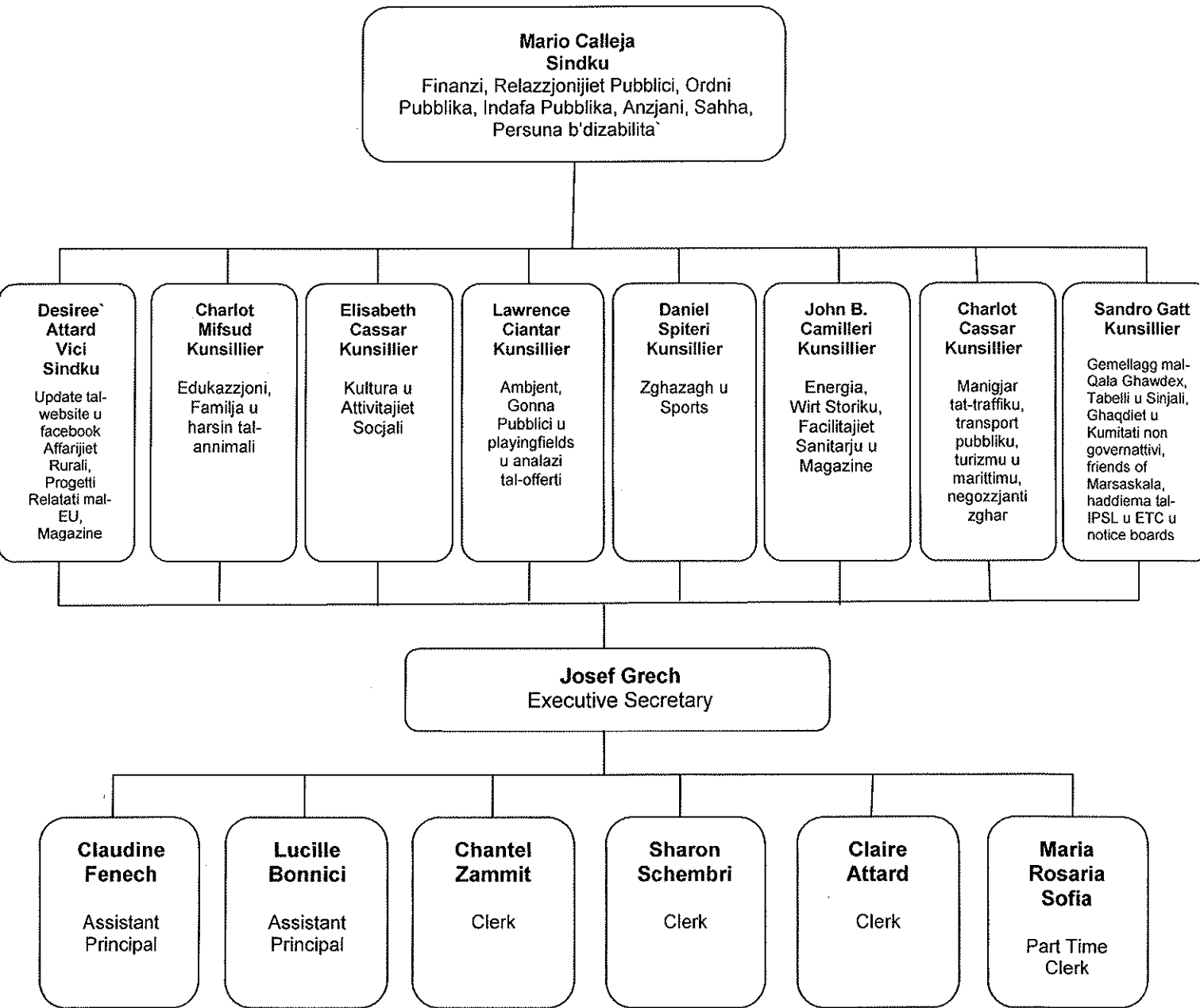
Marsaskala Local council will adopt best management practices in order to ensure that all the actions and decisions taken by the council are legitimate and in line with the Local Council's act, rules and regulations.

The Marsaskala Local council will endeavour to accomplish all the above-mentioned objectives within the shortest timeframe possible whilst ensuring that enough funds are retained for the construction of the new premises.



4.0 Operations Analysis

4.1 Organisation Structure



Operations Analysis (cont.)

4.2 General Activities

Throughout the previous years Marsaskala Local council has been very active whereby all different sectors have been dynamic in their particular fields of responsibilities.

The sub-committees had also been very busy throughout the whole year. Various courses were held at the local council premises for different age groups and different needs. Numerous activities were also carried out externally. Twinning, international affairs and EU funded projects were also accomplished along with the Vice presidency for the Douzelage group.

The new council will continue from where the previous legislature finished and will continue with a new invigorated momentum to try and accomplish as many new capital projects and services for the benefit of the general public.

Josef Grech
Executive Secretary

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5.0 Financial and Performance Forecasts

5.1 Three Year Financial Forecast

ACCT NO.	DESCRIPTION	a	b	c	c-b
		BUDGET YEAR 2013	BUDGET YEAR 2014	BUDGET YEAR 2015	BUDGET PERIOD 2013-2015
2	Income				
0000	Government	936,600.00	931,215.00	706,743.00	2,574,558.00
0020	Bye-Laws	44,160.00	38,000.00	33,000.00	115,160.00
0090	Investment	2,000.00	2,000.00	2,000.00	6,000.00
	TOTAL	982,760.00	971,215.00	741,743.00	2,695,718.00
1	Expenditure				
1000	Personal Emoluments	148,121.00	149,423.00	152,700.00	450,244.00
2000	Operations and maintenance	558,250.00	545,300.00	564,000.00	1,667,550.00
7000	Capital Expenditure	278,163.00	276,472.00	173,000.00	727,635.00
	TOTAL	984,534.00	971,195.00	889,700.00	2,845,429.00
	SURPLUS/DEFICIT	(1,774.00)	20.00	(147,957.00)	(149,711.00)
	BROUGHT FORWARD	507525	505,751.00	505,771.00	507,525.00
	CARRY FORWARD	505,751.00	505,771.00	357,814.00	357,814.00

*Financial and Performance Forecasts (cont.)***5.3 Three Year Income Forecast**

ACCT NO.	DESCRIPTION	BUDGET YEAR 2013	BUDGET YEAR 2014	BUDGET YEAR 2015	BUDGET PERIOD 2013-2015
2	Income				
0000	Government				
0001	Annual	706,743.00	706,743.00	706,743.00	2,120,229.00
0002	Supplementary				
0003	Special needs				
0004	Public/government entities	229,857.00	224,472.00		454,329.00
0015	Other				
		936,600.00	931,215.00	706,743.00	2,574,558.00
0020	Bye-Laws				
0021	Community services	1,000.00	1,000.00	1,000.00	3,000.00
0036	Contravention of bye-laws	23,160.00	15,000.00	10,000.00	48,160.00
0056	Contributions and donations	3,000.00	3,000.00	3,000.00	9,000.00
0066	General services	17,000.00	19,000.00	19,000.00	55,000.00
		44,160.00	38,000.00	33,000.00	115,160.00
0090	Investment				
0091	Bank interest	2,000.00	2,000.00	2,000.00	6,000.00
0096	Government securities				
		2,000.00	2,000.00	2,000.00	6,000.00
	TOTAL	982,760.00	971,215.00	741,743.00	2,695,718.00

Income Notes**0001 Annual Government Income**

The Annual government income has remained a constant for the next three years. This is a conservative measure. Any extra funds received by the government on an annual basis will be utilised to fund additional infrastructural projects which might crop up.

0004 Public/Government Entities

As was already described in the approved budget for the financial year 2013, the amount of € 229857.00 is made up of various funds which the council will receive from Measure 313, measure 125, the cofinancing fund of the ERDF 212 project and the scheme won by the council for the restoration of monuments.

For the financial year 2014 the € 224472 represent the final € 174472 of the measure 313 project and another € 50,000 allocated for a UIF project concerning the embellishment of Zonqor garden and the small playing field at A Rendich garden. The final year will see no additional income as the council will be focusing on the implementation of the council premises.

0036 Contravention of Bye laws

The council is expecting to receive less funds from LES with the introduction of the regional committees who took over from Local councils.

Financial and Performance Forecasts (cont.)

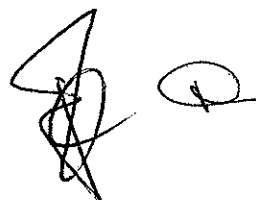
5.4 Three Year Expenditure Forecast

ACCT NO.	DESCRIPTION	BUDGET YEAR	BUDGET YEAR	BUDGET YEAR	BUDGET PERIOD
1	Expenditure				
1000	Personal Emoluments				
1100	Mayor's allowance +councillors allowance	21,017.00	22,000.00	23,000.00	66,017.00
1200	Employee salaries and wages	104,234.00	105,000.00	107,000.00	316,234.00
1300	Bonuses	9,248.00	9,300.00	9,500.00	28,048.00
1400	Income supplements	1,422.00	1,500.00	1,500.00	4,422.00
1500	Social Security contributions	9,123.00	9,123.00	9,200.00	27,446.00
1600	Allowances	500.00	500.00	500.00	1,500.00
1700	Overtime	2,577.00	2,000.00	2,000.00	6,577.00
		148,121.00	149,423.00	152,700.00	450,244.00
2000	Operations and maintenance				
2100	Utilities	16,000.00	16,000.00	16,000.00	48,000.00
2200	Materials and supplies	16,000.00	16,000.00	16,000.00	48,000.00
2300	Repair and upkeep	76,500.00	67,000.00	80,000.00	223,500.00
2400	Rent	16,000.00	16,000.00	16,000.00	48,000.00
2500	International memberships	3,000.00	1,500.00	1,500.00	6,000.00
2600	Office services	22,000.00	22,000.00	22,000.00	66,000.00
2700	Transport	3,000.00	3,000.00	3,000.00	9,000.00
2800	Travel	5,000.00	3,000.00	3,000.00	11,000.00
2900	Information services	9,000.00	9,000.00	9,000.00	27,000.00
3000	Contractual services	347,750.00	349,300.00	350,000.00	1,047,050.00
3100	Professional services	25,500.00	25,000.00	30,000.00	80,500.00
3200	Training	2,000.00	1,000.00	1,000.00	4,000.00
3300	Community and hospitality	16,000.00	16,000.00	16,000.00	48,000.00
3400	Incidental expenses	500.00	500.00	500.00	1,500.00
		558,250.00	545,300.00	564,000.00	1,667,550.00
7000	Capital expenditure				
7001	Acquisition of property				
7100	Construction	50,000.00	50,000.00	170,000.00	270,000.00
7200	Improvements	226,163.00	224,472.00		450,635.00
7300	Equipment	2,000.00	2,000.00	3,000.00	7,000.00
7500	Special programmes				
		278,163.00	276,472.00	173,000.00	727,635.00
TOTAL		984,534.00	971,195.00	889,700.00	2,845,429.00

Financial and Performance Forecasts (cont.)

Expenditure Notes

1000	Personal Emoluments The council is not expecting a major increase in wages forecasted for the next three years. Moreover, the council has a few council employees on family friendly measures and this will reduce the personal expenditure expense although the council still has to take into consideration the Annual Cost of Living Adjustments.
2000	Operations and Maintenance The majority of the Operations and Maintenance funds such as Utilities, Materials and Supplies, Office Services, Transport and Community and Hospitality have been forecasted to remain with the same budget for the next three years. The council has to accomplish numerous capital and infrastructural projects and therefore needs to be cautious to ensure that it has the necessary funds for such projects.
3000	Contractual Services There has been a slight increase in the allocation of contractual services for the financial year 2014 and 2015 since the council will have to issue a new tender for refuse collection during the year 2014 and this is the most expensive tender for the council. This explains the increase that has been forecasted for contractual services.
7000	Capital Expenditure Marsaskala local council has always been an active council in terms of capital projects and already has in the pipeline various projects such as the building of the council premises, the creation of a Lesiure Park in Rural San Tumas amongs others.

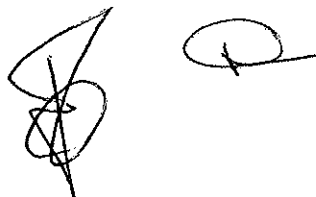


Financial and Performance Forecasts (cont.)

2013-2015

Acct. No. Project No.	Capital Expenditure Project Description	YEAR 2013		YEAR 2014		YEAR 2015		PERIOD
		ITEM	PROJECT	ITEM	PROJECT	ITEM	PROJECT	ITEMS
		euro	euro	euro	euro	euro	euro	euro
7001	Acquisition of property	0.00		0.00		0.00		0.00
7100	Construction ROAD RESURFACING ROAD RESURFACING ROAD RESURFACING BUILDING OF COUNCIL PREMISES - PHASE 1	50,000.00	50,000.00	50,000.00	50,000.00	170,000.00	50,000.00 120,000	270,000.00
7200	Improvements MEASURE 313 ERDF212 MEASURE 125 NICHES UIF PROJECT	226,163.00	174,472.00 12,691.00 37,000.00 2,000.00	224,472.00	174,472.00 50,000.00	0.00		450,635.00
7300	Equipment OFFICE EQUIPMENT	2,000.00	2,000.00	2,000.00	2,000.00	3,000.00	3,000.00	7,000.00
7500	Special programmes	0.00		0.00		0.00		0.00
TOTAL New Projects:		278,163.00		276,472.00		173,000.00		727,635.00

Financial and Performance Forecasts (cont.)

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