



Hamrun Local Council

Business Plan

2013 - 2015

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4.0 Financial and Performances Forecasts (cont.)

1.1. INTRODUCTION

This three year plan covers two years of this Council and one year of the new Council to be elected in March 2015.

The Mission Statement and Values remain unaltered.

1.2. SITUATION ANALYSIS

This brief will concentrate on factors which have influenced or will influence the attainment of targets outlined in the previous business plans and the overall performance of this Local Council followed by a brief appraisal of prescribed immediate and intermediate targets as identified in preceding business plans.

These factors can be outlined under

- a. Council Human resources
- b. Council Financial resources

A. Council Human Resources

Council is operating with full staff compliment which together with contracted professional services of Architect and Legal Advisor.

One ex-dockyard workers remains seconded with Council executing minor civil works and other similar odd jobs. Furthermore Council has 3 other workers from ETC Community Work Scheme which have been assigned to carry out road marking works and other similar jobs in the locality.

B. Council Financial Resources

To date the major part of Council funds are still dependant on Central Government allocations. Funds generated from the Local Enforcement System are now administered by the newly set up Regional Committees. Other revenue will be that generated from car park.

Situation Analysis : an appraisal of performance and targets.**A. Obligatory responsibilities*****i. Domestic and bulky refuse collection***

An overall improvement in both these services has been coupled with a significant reduction in relevant complaints. Separated domestic waste is also currently being collected on four separate collections a week. Furthermore 4 Bring-In Sites have be installed to encourage waste separation. These measures will hopefully encourage residents to participate more in the the national campaign of waste separation.

ii. Street Sweeping

The degree of littering in public spaces is still intolerable even though Council has intensified Street Sweeping in prime areas. Vast littering is worst in heavily frequented commercial centres and around schools. Several litterbins have been installed in St. Joseph High Road in order to minimize littering.

4.0 Financial and Performances Forecasts (cont.)

iii. Maintenance of roads and pavewalks.

Civic constructions further to those indicated in the previous business plan include:

- *Pavewalks*
 - Patching of parts of various pavewalks
 - Lyceum Street
 - Duke of Edinburgh Street (part of)
 - St Thomas Street
 - Guze Maria Camilleri Street (part of)
 - Mile End Street (part of)
- Patching works

<ul style="list-style-type: none"> • St. Joseph High Road • Fra Diegu Street • J. Abela Scolaro Street • Canon Bonnici Street • Mountbatten Street • P.P Mifsud Street • Joe Sciberras Street • Schembri Street 	<ul style="list-style-type: none"> • Villambrosa Street • Guze Maria Camilleri Street • Victory Street • Old Railway Avenue • Manwel Magri Street • St. Gaetan Street • Giovanni Barbara Street • Censu Borg Street
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- Miscellaneous works
 - extensive cleaning of rain water culverts including installation of new metal grids

iv. Cleaning and Attendance of Public Conveniences

The Council is encountering problems of vandalism and abuse in the two Public Conveniences. Meetings were held with Police Authorities and Contractor in order to find the best solution to this problem. New contract has been awarded assuring presence of latrine attendant during Public Convenience opening hours.

v. Maintenance of Parks and Gardens

As outlined in the previous business plan update.

- Refurbishment Works in Gnién Anton Buttigieg (Tar-Rabbat Playing Field) has been Carried out and regular maintenance is being carried out throughout various open spaces in the locality.

vi. Road signs and markings

The majority of road signs and markings in our locality are renewed on an ongoing basis. All the old painted street name signs have been replaced by new ceramic plaques.

4.0 Financial and Performances Forecasts (cont.)

B. Capital Projects***i. St. Joseph High Road***

Council is insisting that the rehabilitation of St. Joseph High Road is to be carried out by Central Government.

ii. Ex-Market Site

Works on the construction and finishings of car park and construction and finishings of Council Administrative Offices have been completed. The tender for operation of Car Park has been awarded. The construction of relaxation area above car park has been carried out. Such works have been funded through Urban Improvement Fund and Council funds.

iii. Refurbishment and Embellishment of Atocia Street

The works on the second and final phase of the refurbishment of Atocia Street have been completed and ornamental lanterns have been installed.

ix. Refurbishment Oreste Kirkop Garden

Works on the refurbishment of Oreste Kirkop Garden in accordance with MEPA approved permits have been completed and garden was inaugurated during May 2010. Works have been funded through Urban Improvement Fund and Council funds.

ix. Resurfacing of Roads

Council has carried out the resurfacing of St. Thomas Street, St. Paul Alley and part of Duke of Edinburgh Street. Moreover during the beginning of 2015, expensive patching has been carried out in Triq San Frangisk, Triq I-Ghasafar and Triq Pawlu Sammut.

C. Discretionary responsibilities***i. Bye-Laws and Local Tribunals***

Following recent amendments to Local Councils Act, the locality of Hamrun now forms part of the South Region.

ii. Council Magazine

Council's Magazine is being published three times a year.

iii. Activities

The Council has organised several cultural and recreational events for the elderly and disabled persons.

Seminars discussing Health related problems were held on a monthly basis.

4.0 Financial and Performances Forecasts (cont.)

The vaccination of Hamrun senior citizens is being provided free of charge by the Hamrun Local Council in collaboration with the Health Authorities.

Computer courses have also been held for local residents.

During October, the Council successfully organised the sixth edition of the Hamrun Chocolate Festival which was funded by the "Cultural Activities Scheme" and the Council. During the year 2014, this activity, was held for the first time in St Joseph High Road and was a massive success.

This activity is included in the Hamrun Local Council's annual calander of events.

Mr Christian Sammut
Mayor

Ms Karen Camilleri
Executive Secretary

4.0 Financial and Performances Forecasts (cont.)

2.1. TERM OBJECTIVES FALLING END 2015

Being the beginning of the 7th Legislation of the Council, the new Council is still exploring the main objectives to be taken in consideration during this term. Therefore, the elected Council will be abiding with the Objectives of the previous Council, temporarily.

Objective A : → Effective income - expenditure performance and cost-effectiveness.

Results attained

- significant expenditure with respect to civic works and professional fees.
- cost-effectiveness of services contracted by council generally satisfactory.

Objective B : → Quality control and assurance of services rendered and contracted works.

Results attained :

- Generally a significant decrease in all complaints related to services contracted by the Council. This indirectly signifies a good performance in Council operations.
- Works for which Council has been responsible have been supplemented where necessary in order to obtain better results.

These include :

- Skip services
- Accessory horticultural and landscaping services.

Objective C : → Improved functioning and efficiency of Council

Results attained :

- Good operative centre organisation (Council and Staff) with central premises and full staff complement.

Objective D : → Civic works planning (Maintenance and Capital projects)

Results attained :

- Greater pavement reconstruction programme eventually followed.
- Professional urban management through services of architect.

Objective E : → Resurfacing and surfacing of roads.

Results attained :

These operations have been dependent on allocated funds.

Objective F : → Enforcement of existent depenalised laws and bye-laws

Results attained :

- To date bye-laws operative in the Hamrun Locality concern :
- proper use of bins on wheels (general application)
 - use of notice boards

4.0 Financial and Performances Forecasts (cont.)

- protection of public access spaces
- control of dogs regulations (general application)
- advertisement on street furniture
- regulating control of pigeons

2.2. OBJECTIVES - INTERMEDIATE AND SHORT TERM (2014 - 2015)**A Cleaning Services and Waste Collection**

To improve upon both services. A new Contract will be awarded as tender has been issued.

B. Civic Maintenance and Upgrading works

To continue (funds permitting) on maintenance and upgrading exercise, particularly in case of public access spaces and road / street works.

C. Specific Projects

- 1) Immediate implementation
 - Continuation of St. Joseph High Road pavewalk refurbishment
 - Resurfacing of roads according to their current state

D. Soft Area Landscaping improvements

Much of this objective has already been reached through specific contracting.

E. Increased efficiency of Local Council

Whilst a good level of administration has been reached, efforts have to be directed at better quality control of services contracted and increasing public cooperation, awareness and participation.

F. The Executive status of the Council in the Locality

This would be achieved through

- Popular Council operations and services
- Council operations matching public expectations
- Better public relations
- Efficient Council operation
- Delegation of further responsibilities from Central Authorities (Decentralisation)

G. Cultural, Sports and Recreational Activities

To date these have been held according to response of residents. Although the Council should be wary that it is not a philanthropic Society or a Local Club, specific initiatives in this sense would benefit both particular sections of the Society and also Council popularity.

Twinning between the Hamrun Local Council and Comune Di Scilla in Reggio Calabria and Carpineto Romano, Italy have been signed.

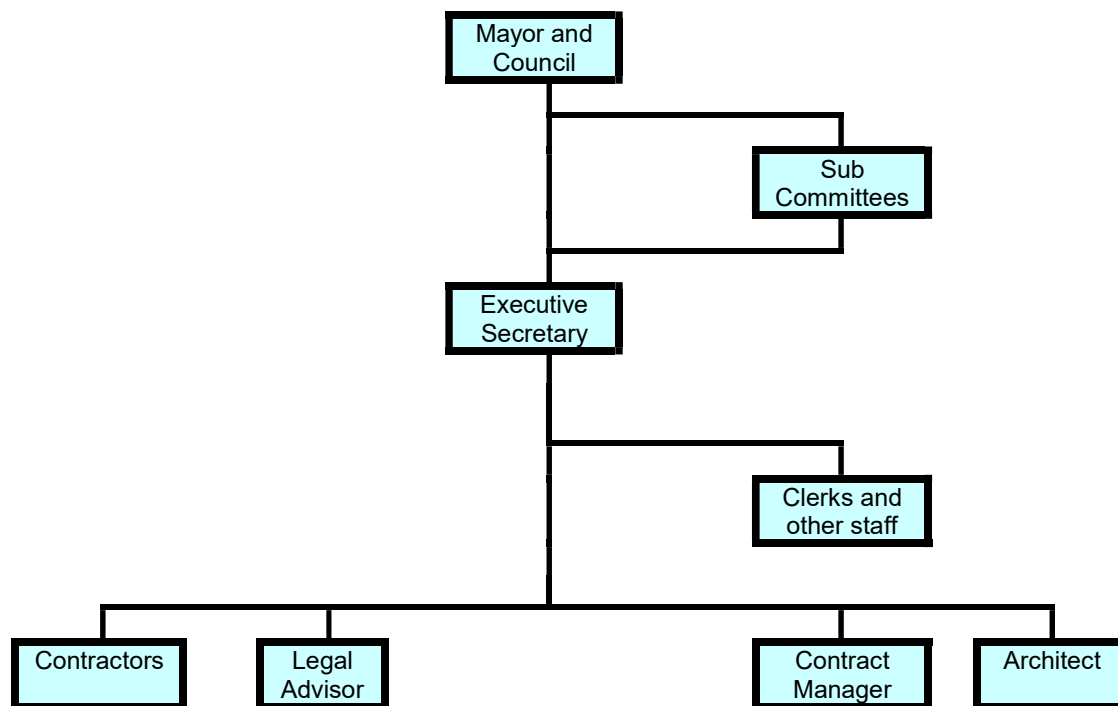
Council has successfully participated in several European Voluntary Youth Worker Programmes.

H. Specific Services related to Health Clinic, Home/Centres for Elderly, Educational Services or Buildings

4.0 Financial and Performances Forecasts (cont.)

Responsibilities in these Categories have not yet been clearly defined but it is foreseeable that in future, together with the competent authorities, the Council would be expected to direct resources to these fields. As already outlined in this report, Council is collaborating with Health Authorities in administrating Flu Vaccines. Furthermore Council is liasioning with Church and Central Government authorities in order to establish a Night Shelter for the elderly in the locality.

3.1 Organisation



3.2

The organisation of the Local Council offices is complete.

Bearing in mind the difficulties and restrictions and adverse comments which may have been encountered in the performance and execution of the responsibilities involved in the administration of a Local Council, the ultimate objects achieved are considered satisfactory within the resources which were at the disposal of the Council.

4.0 Financial and Performances Forecasts (cont.)**4.1 Three-Year Financial Forecast**

ACCT NO.	DESCRIPTION	FORECAST	FORECAST	FORECAST	FORECAST
		2013 €	2014 €	2015 €	2013 - 2016 €
2	Income				
0000	Government	622,729.00	610,000.00	620,000.00	1,852,729.00
0020	Bye-Laws	30,355.60	72,000.00	77,000.00	179,355.60
0090	Investment				
0100	General				
	TOTAL	653,084.60	682,000.00	697,000.00	2,032,084.60
1	Expenditure				
1000	Personal Emoluments	117,400.00	121,400.00	122,800.00	361,600.00
2000	Operations and maintenance	602,333.78	558,150.00	559,150.00	1,719,633.78
7000	Capital Expenditure	278,612.32	2,000.00	2,000.00	282,612.32
	TOTAL	998,346.10	681,550.00	683,950.00	2,363,846.10
	SURPLUS/DEFICIT	(345,261.50)	450.00	13,050.00	(331,761.50)
	BROUGHT FORWARD	345,261.50		450.00	345,261.50
	CARRY FORWARD		450.00	13,500.00	13,500.00

4.2 Notes and Assumptions

- | | |
|-------------|--|
| Income | <ul style="list-style-type: none"> Assume increase in Annual Govt. Allocation for years 2014 and 2015 Forecast of Income for 2013, 2014 and 2015 includes funds generated from Carpark. Forecast of Income for 2013 includes value of €345,261.50 retained funds. |
| Expenditure | <ul style="list-style-type: none"> Assume increase in Personal Emoluments due to wage/salary increases. Forecast of expenditure includes Loan Repayment |

4.0 Financial and Performances Forecasts (cont.)**4.3 Three Year Income Forecast**

ACCT NO.	DESCRIPTION	FORECAST	FORECAST	FORECAST	FORECAST
		2013 €	2014 €	2015 €	2013 - 2016 €
2	Income				
0000	Government				
0001	Annual	597,729.00	610,000.00	620,000.00	1,827,729.00
0002	Supplementary				
0003	Special needs	25,000.00			25,000.00
0004	Public/government delegations				
0015	Other				
		622,729.00	610,000.00	620,000.00	1,852,729.00
0020	Bye-Laws				
0021	Community services	7,250.00	7,000.00	7,000.00	21,250.00
0036	Contravention of bye-laws	2,000.00	30,000.00	35,000.00	67,000.00
0056	Sponsorships				
0066	General services	21,105.60	35,000.00	35,000.00	91,105.60
		30,355.60	72,000.00	77,000.00	179,355.60
0090	Investment				
0091	Bank interest				
0096	Government securities				
0100	General				
0110	Donations				
0120	Contributions				
	TOTAL	653,084.60	682,000.00	697,000.00	2,032,084.60

4.0 Financial and Performance Forecasts (cont.)

4.4 Three Year Expenditure Forecast

ACCT NO.	DESCRIPTION	FORECAST	FORECAST	FORECAST	FORECAST
		2013 €	2014 €	2015 €	2013 - 2016 €
1	Expenditure				
1000	Personal Emoluments				
1100	Mayor's allowance	7,500.00	10,300.00	10,500.00	28,300.00
1200	Employee salaries and wages	81,000.00	82,000.00	83,000.00	246,000.00
1300	Bonuses	2,600.00	2,600.00	2,600.00	7,800.00
1400	Income supplements	6,000.00	6,000.00	6,000.00	18,000.00
1500	Social Security contributions	7,500.00	7,700.00	7,900.00	23,100.00
1600	Allowances	8,800.00	8,800.00	8,800.00	26,400.00
1700	Overtime	4,000.00	4,000.00	4,000.00	12,000.00
		117,400.00	121,400.00	122,800.00	361,600.00
2000	Operations and maintenance				
2100	Utilities	14,100.00	14,000.00	14,000.00	42,100.00
2200	Materials and supplies	2,550.00	2,550.00	2,550.00	7,650.00
2300	Repair and upkeep	117,500.00	119,000.00	120,000.00	356,500.00
2400	Rent	7,700.00	7,700.00	7,700.00	23,100.00
2500	National / International memberships	1,900.00	1,900.00	1,900.00	5,700.00
2600	Office services	9,130.00	9,000.00	9,000.00	27,130.00
2700	Transport	1,810.00	2,000.00	2,000.00	5,810.00
2800	Travel	5,000.00			5,000.00
2900	Information services	4,560.00	4,000.00	4,000.00	12,560.00
3000	Contractual services	368,782.48	360,000.00	360,000.00	1,088,782.48
3100	Professional services	26,000.00	15,000.00	15,000.00	56,000.00
3200	Training	1,000.00	1,000.00	1,000.00	3,000.00
3300	Community and hospitality	25,300.00	20,000.00	20,000.00	65,300.00
3400	Incidental expenses	1,000.00	1,000.00	1,000.00	3,000.00
3600	Local Enforcement Expenditure	16,001.30	1,000.00	1,000.00	18,001.30
		602,333.78	558,150.00	559,150.00	1,719,633.78
7000	Capital expenditure				
7001	Acquisition of property				
7100	Construction				
7200	Improvements	7,230.00	1,000.00	1,000.00	9,230.00
7300	Equipment	11,100.00	1,000.00	1,000.00	13,100.00
7500	Special programmes	260,282.32			260,282.32
		278,612.32	2,000.00	2,000.00	282,612.32
TOTAL		998,346.10	681,550.00	683,950.00	2,363,846.10

4.0 Financial and Performance Forecasts (cont.)

4.5**Income**

Assume increase in Annual Govt. Allocation for years 2014 and 2015

Forecast of Income for 2013, 2014 and 2015 includes funds generated from Carpark.

Forecast of Income for 2013 includes value of €345,261.50 retained funds

Expenditure

The Council is planning to minimise the increase of recurrent expenditure while improving the quality of works received. Council will also be repaying loan obtained for the Constuction of basement carpark and overlying relaxation garden/playground including Local Council Administrative Offices while carrying out its statutory obligations.

Performance

It is envisaged that through our growing partnership with our suppliers and contractors, we will succeed to improve the quality of the various works and services being provided.

5.0 Capital Development (cont.)**5.1 Three Year Capital Development Forecasts**

Account No. Project No.	Capital Expenditure Project Description	2013		2014		2015		2013 to 2015
		Account €	Project €	Account €	Project €	Account €	Project €	Account Total €
7001	Acquisition of property							
7100	Construction							
7200	Improvements	7,230.00		1,000.00		1,000.00		9,230.00
7210	Office Furniture and Fittings		5,000.00		1,000.00		1,000.00	
7230	New Street Signs		230.00					
7242	Street Furniture		1,000.00					
7250	Improve. to property		1,000.00					
7300	Equipment	11,100.00		1,000.00		1,000.00		13,100.00
7310	Office Equipment		6,000.00		1,000.00		1,000.00	
7320	Plant an Machinery		5,100.00					
7500	Special programmes	260,282.32						260,282.32
7501	Tar-Rabbat Playing Field		45,500.00					
7507	Carriageways re-surfacing		200,782.32					
7508	New Council Adm. Office		14,000.00					
TOTAL New Projects:		278,612.32		2,000.00		2,000.00		282,612.32

5.0 Capital Development (cont.)

5.2 Details of Capital Development Projects

Project

1. New Council Administrative Office and Underground Carpark

Pending bills relating to this project include balance on Lift installed at Council Administrative Office and that on Fire Alarm system at Carpark.

2. Gnien Anton Buttigieg (Tar-Rabbat Playing Field)

Council has fully refurbished this playing field up to current health and safety standards if project. This project was fully financed by Housing Authority.

3. Carriageways resurfacing

Council will be resurfacing several roads within the locality based on their physical priorities and funds permitting.