



Hamrun Local Council

Business Plan

2011 - 2013

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1.0 Introduction and Situation Analysis

1.1. INTRODUCTION

This three year plan covers the remaining period of the current Council's mandate which will end in March 2012 and the first two years of the new Council to be elected in 2012.

The Mission Statement and Values remain unaltered.

1.2. SITUATION ANALYSIS

This brief will concentrate on factors which have influenced or will influence the attainment of targets outlined in the previous business plans and the overall performance of this Local Council followed by a brief appraisal of prescribed immediate and intermediate targets as identified in preceding business plans.

These factors can be outlined under

- a. Council Human resources
- b. Council Financial resources

A. Council Human Resources

Council is operating with full staff compliment which together with contracted professional services of Contract Manager, Architect and Legal Advisor.

Three ex-dockyard workers have been seconded with Council and together with one Group A worker assigned with Council are executing minor civil works and other similar odd jobs. Furthermore Council has 3 other workers from ETC Community Work Scheme which have been assigned to two public gardens in the locality

B. Council Financial Resources

To date the major part of Council funds are still dependant on Central Government allocations. This year has been the last year in which funds generated from the Local Enforcement System will be deposited directly into Council bank accounts. These funds are now going to be administered by the newly set up Regional Committees. Council anticipates income to be generated from car park in coming years.

Situation Analysis : an appraisal of performance and targets.**A. Obligatory responsibilities*****i. Domestic and bulky refuse collection***

An overall improvement in both these services has been coupled with a significant reduction in relevant complaints. Separated domestic waste is also currently being collected once a week. Furthermore 4 Bring-In Sites have be installed to encourage waste separation. These to measures will hopefully encourage residents to participate more in the the national campaign of waste separation.

ii. Street Sweeping

The degree of littering in public spaces is still intolerable even though Council has intensified Street Sweeping in prime areas. Vast littering is worst in heavily frequented commercial centres and around schools.

1.0 Introduction and Situation Analysis (cont.)**iii. Maintenance of roads and pavewalks.**

Civic constructions further to those indicated in the previous business plan include:

- *Pavewalks*
 - Patching of parts of various pavewalks
 - Mountbatten Street (part of)
 - San Gorg Preca Street
- Patching works
 - St. Joseph High Road
 - Brighella Street
 - Barth Street
 - School Street
 - St. Francis Street
 - Victory Street
 - Joe Sciberras Street
 - Schembri Street
 - Villambrosa Street
 - Guze Maria Camilleri Street
 - Anton Buttigieg Street
 - Gafa Street
 - St. John Street
 - St. Gaetan Street
 - Giovanni Barbara Street
 - Fra Diegu Street
- Various streets according to agreement signed with Water Services Corporation for permanent re- instatement of water services.
- Miscellaneous works
 - extensive cleaning of rain water culverts including installation of new metal grids

iv. Cleaning and Attendance of Public Conveniences

The Council is encountering problems of vandalism and abuse in the two Public Conveniences. Meetings are being held with Police Authorities and Contractor in order to find the best solution to this problem.

v. Maintenance of Parks and Gardens

As outlined in the previous business plan update.

- Maintenance of Tar-Rabbat playing field and garden is carried out on a regular basis due to vandalism.

vi. Road signs and markings

The majority of road signs and markings in our locality are renewed on an ongoing basis. All the old painted street name signs have been replaced by new ceramic plaques.

Traffic Management Exercises have lead to several changes in traffic routes, including the introduction of one way traffic systems in various strategic areas and short term parking scheme.

1.0 Introduction and Situation Analysis (cont.)

B. Capital Projects**i. St. Joseph High Road**

Requests forwarded to Ministry responsible for Road Construction such that the rehabilitation of St. Joseph High Road is carried out by Central Government have proved to be futile.

Meanwhile, the Council has continued to carry out refurbishment works according to available funds.

ii. Ex-Market Site

Works on the construction of car park and construction and finishings of Council Administrative Offices have been completed. Tender has been issued for finishing of Car Park whilst a study has been commissioned to establish the best system for operating the Car Park.

iii. Refurbishment and Embellishment of Atocia Street

The first phase of the refurbishment of Atocia Street has been completed and ornamental lanterns have been installed.

Works on second phase will commence once construction works on private sites are complete.

ix. Refurbishment Oreste Kirkop Garden

Works on the refurbishment of Oreste Kirkop Garden in accordance with MEPA approved permits have been completed and garden was inaugurated during May 2010. The works have funded through Urban Improvement Fund and Council funds.

C. Discretionary responsibilities**i. Bye-Laws and Local Tribunals**

During 2010 our Council together with Councils of Zebbug, Siggiewi, Qormi, Msida and Pieta formed part of the Central Joint Committee. Local Tribunal is situated in Qormi. Following recent amendments to Local Councils Act, the locality of Hamrun now forms part of the Southern Region.

ii. Council Magazine

Council's Magazine is being published three times a year.

iii. Activities

The Council has organised several cultural and recreational events for the elderly and disabled persons.

Seminars discussing Health related problems were held on a monthly basis.

The Council managed to obtain funding through European Social Fund to organise training for representatives of local NGO's.

1.0 Introduction and Situation Analysis (cont.)

The vaccination of Hamrun senior citizens is being provided free of charge by the Hamrun Local Council in collaboration with the Health Authorities.

Computer and Art courses have also been held for local residents.

During October, the Council successfully organised the second edition of the Hamrun Chocolate Festival which was funded by the "Cultural Activities Scheme" and the Council. This activity is included in the Hamrun Local Council's annual calander of events.

Mr. Vincent Bonello
Mayor

Mr. Philip Massa
Executive Secretary

2.0 Objectives, Expected Results and Strategies

2.1. TERM OBJECTIVES FALLING END 2011

Objective A : → Effective income - expenditure performance and cost-effectiveness.

Results attained

- significant expenditure with respect to civic works and professional fees.
- cost-effectiveness of services contracted by council generally satisfactory.

Objective B : → Quality control and assurance of services rendered and contracted works.

Results attained :

- Generally a significant decrease in all complaints related to services contracted by the Council. This indirectly signifies a good performance in Council operations
- Works for which Council has been responsible have been supplemented where necessary in order to obtain better results

These include :

- Skip services
- Accessory horticultural and landscaping services.

Objective C : → Improved functioning and efficiency of Council

Results attained :

- Good operative centre organisation (Council and Staff) with central premises and full staff complement.

Objective D : → Civic works planning (Maintenance and Capital projects)

Results attained :

- Greater pavement reconstruction programme eventually followed.
- Professional urban management through services of contract manager and architect.

Objective E : → Resurfacing and surfacing of roads.

Results attained :

These operations have been dependent on allocated funds.

Objective F : → Enforcement of existent depenalised laws and bye-laws

Results attained :

To date bye-laws operative in the Hamrun Locality concern :

- proper use of bins on wheels (general application)
- use of notice boards
- protection of public access spaces
- control of dogs regulations (general application)
- advertisement on street furniture
- regulating control of pigeons

2.0 Objectives, Expected Results and Strategies(cont.)

2.2. OBJECTIVES - INTERMEDIATE AND SHORT TERM (2011 - 2012)**A Cleaning Services and Waste Collection**

To improve upon both services.

B. Civic Maintenance and Upgrading works

To continue (funds permitting) on maintenance and upgrading exercise, particularly in case of public access spaces and road / street works.

C. Specific Projects

- 1) Immediate implementation
 - Continuation of St. Joseph High Road pavewalk refurbishment
 - Second phase of the Refurbishment of Atocia Street
 - Car park and relaxation area at site of ex-Market site

D. Soft Area Landscaping improvements

Much of this objective has already been reached through specific contracting.

E. Increased efficiency of Local Council

Whilst a good level of administration has been reached, efforts have to be directed at better quality control of services contracted and increasing public cooperation, awareness and participation.

F. The Executive status of the Council in the Locality

This would be achieved through

- Popular Council operations and services
- Council operations matching public expectations
- Better public relations
- Efficient Council operation
- Delegation of further responsibilities from Central Authorities (Decentralisation)

G. Cultural, Sports and Recreational Activities

To date these have been held according to response of residents. Although the Council should be wary that it is not a philanthropic Society or a Local Club, specific initiatives in this sense would benefit both particular sections of the Society and also Council popularity.

Twinning between the Hamrun Local Council and Comune Di Scilla in Reggio Clabria and Carpineto Romano, Italy have been signed.

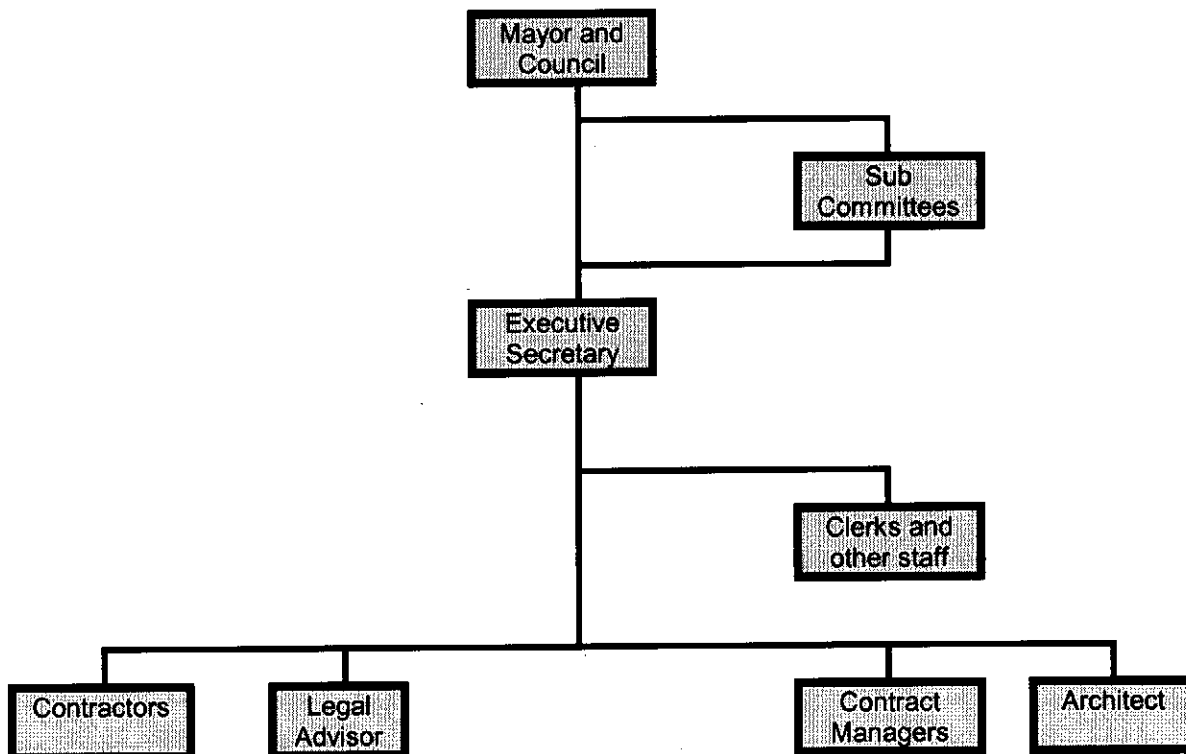
Council has successfully participated in the European Voluntary Youth Worker Programme.

H. Specific Services related to Health Clinic, Home/Centres for Elderly, Educational Services or Buildings

Responsibilities in these Categories have not yet been clearly defined but it is foreseeable that in future, together with the competent authorities, the Council would be expected to direct resources to these fields. As already outlined in this report, Council is collaborating with Health Authorities in administrating Flu Vaccines.

3.0 Organisation

3.1 Organisation



3.2

The organisation of the Local Council offices is complete.

Bearing in mind the difficulties and restrictions and adverse comments which may have been encountered in the performance and execution of the responsibilities involved in the administration of a Local Council, the ultimate objects achieved are considered satisfactory within the resources which were at the disposal of the Council.

4.0 Financial and Performance Forecast**4.1 Three-Year Financial Forecast**

ACCT NO.	DESCRIPTION	FORECAST	FORECAST	FORECAST	FORECAST
		2011 €	2012 €	2013 €	2011 - 2013 €
2	Income				
0000	Government	602,930.00	604,000.00	605,000.00	1,811,930.00
0020	Bye-Laws	232,000.00	180,000.00	180,000.00	592,000.00
0090	Investment	146,761.88			146,761.88
0100	General				
	TOTAL	981,691.88	784,000.00	785,000.00	2,550,691.88
1	Expenditure				
1000	Personal Emoluments	117,900.00	109,300.00	110,800.00	338,000.00
2000	Operations and maintenance	674,228.41	612,036.93	655,736.93	1,942,002.27
7000	Capital Expenditure	886,914.16	8,000.00	73,126.14	968,040.30
	TOTAL	1,679,042.57	729,336.93	839,663.07	3,248,042.57
	SURPLUS/DEFICIT	(697,350.69)	54,663.07	(54,663.07)	(697,350.69)
	BROUGHT FORWARD	697,350.69		54,663.07	697,350.69
	CARRY FORWARD		54,663.07	0.00	

4.2 Notes and Assumptions

- Income**
- Assume slight increase in Annual Govt. Allocation for financial years 2012 and 2013
 - Expect revenue from fines issued by Local Wardens and Police during 2011.
 - Forecast of Income for 2011 includes Loan Drawdown of €146,761.88 for Carpark and New Council Administrative Office.
 - Forecast of Income for 2011, 2012 and 2013 includes €100,000.00, €180,000.00 and €180,000.00 respectfully as funds generated from Carpark.
 - Forecast of Income for 2011 includes value of €697,350.69 retained funds.
- Expenditure**
- Assume increase in Personal Emoluments due to wage/salary increases.
 - Forecast of expenditure includes Loan Repayment

4.0 Financial and Performance Forecast (cont.)

4.3 Three Year Income Forecast

ACCT NO.	DESCRIPTION	FORECAST	FORECAST	FORECAST	FORECAST
		2011 €	2012 €	2013 €	2011 - 2013 €
2	Income				
0000	Government				
0001	Annual	602,930.00	604,000.00	605,000.00	1,811,930.00
0002	Supplementary				
0003	Special needs				
0004	Public/government delegations				
0015	Other				
		602,930.00	604,000.00	605,000.00	1,811,930.00
0020	Bye-Laws				
0021	Community services	32,000.00			32,000.00
0036	Contravention of bye-laws	100,000.00			100,000.00
0056	Sponsorships				
0066	General services	100,000.00	180,000.00	180,000.00	460,000.00
		232,000.00	180,000.00	180,000.00	592,000.00
0090	Investment				
0091	Bank interest				
0096	Government securities	146,761.88			146,761.88
		146,761.88			146,761.88
0100	General				
0110	Donations				
0120	Contributions				
	TOTAL	981,691.88	784,000.00	785,000.00	2,550,691.88

4.0 Financial and Performance Forecasts (cont.)

4.4 Three Year Expenditure Forecast

ACCT NO.	DESCRIPTION	FORECAST	FORECAST	FORECAST	FORECAST
		2011 €	2012 €	2013 €	2011 - 2013 €
1	Expenditure				
1000	Personal Emoluments				
1100	Mayor's allowance	12,000.00	12,300.00	12,500.00	36,800.00
1200	Employee salaries and wages	75,000.00	77,000.00	78,000.00	230,000.00
1300	Bonuses	2,600.00	2,600.00	2,600.00	7,800.00
1400	Income supplements	5,600.00	5,700.00	5,800.00	17,100.00
1500	Social Security contributions	7,500.00	7,700.00	7,900.00	23,100.00
1600	Allowances	11,200.00			11,200.00
1700	Overtime	4,000.00	4,000.00	4,000.00	12,000.00
		117,900.00	109,300.00	110,800.00	338,000.00
2000	Operations and maintenance				
2100	Utilities	11,500.00	13,000.00	15,000.00	39,500.00
2200	Materials and supplies	2,000.00	2,100.00	2,200.00	6,300.00
2300	Repair and upkeep	97,800.00	100,000.00	120,000.00	317,800.00
2400	Rent	7,686.93	7,686.93	7,686.93	23,060.79
2500	National / International memberships	1,400.00	1,400.00	1,400.00	4,200.00
2600	Office services	9,230.00	11,000.00	12,000.00	32,230.00
2700	Transport	3,360.00	4,000.00	4,000.00	11,360.00
2800	Travel	5,000.00	5,000.00	5,000.00	15,000.00
2900	Information services	3,560.00	4,000.00	4,500.00	12,060.00
3000	Contractual services	382,391.48	410,000.00	430,000.00	1,222,391.48
3100	Professional services	49,500.00	30,000.00	30,000.00	109,500.00
3200	Training	650.00	650.00	650.00	1,950.00
3300	Community and hospitality	41,400.00	22,500.00	22,500.00	86,400.00
3400	Incidental expenses	700.00	700.00	800.00	2,200.00
3600	Local Enforcement Expenditure	58,050.00			50,050.00
		674,228.41	612,036.93	655,736.93	1,942,002.27
7000	Capital expenditure				
7001	Acquisition of property				
7100	Construction				
7200	Improvements	11,230.00	5,000.00	5,000.00	21,230.00
7300	Equipment	32,000.00	3,000.00	3,000.00	38,000.00
7500	Special programmes	843,684.16		65,126.14	908,810.30
		886,914.16	8,000.00	73,126.14	968,040.30
TOTAL		1,679,042.57	729,336.93	839,663.07	3,248,042.57

4.0 Financial and Performance Forecasts (cont.)

4.5**Income**

We expect that in this period Councils are to be allocated a slight increase in Annual Government Allocation .

Income for 2011 includes Loan Drawdown of €146,761.88 for Carpark and New Council Administrative Office.

Income for 2011, 2012 and 2013 includes €100,000.00, €180,000.00 and €180,000.00 respectfully as funds generated from Carpark.

Income for 2011 includes value of €697,350.69 retained funds.

Expenditure

The Council is planning to minimise the increase of recurrent expenditure while improving the quality of works received. Council will also be repaying loan obtained for the Constuction of basement carpark and overlying relaxation garden/playground including Local Council Administrative Offices while carrying out its statutory obligations.

Performance

It is envisaged that through our growing partnership with our suppliers and contractors, we will succeed to improve the quality of the various works and services being provided.

5.0 Capital Development (cont.)

5.1 Three Year Capital Development Forecasts

Account No. Project No.	Capital Expenditure Project Description	2011		2012		2013		2011 to 2013
		Account €	Project €	Account €	Project €	Account €	Project €	Account Total €
7001	Acquisition of property							
7100	Construction							
7200	Improvements	11,230.00		5,000.00		5,000.00		21,230.00
7210	Office Furniture and Fittings		10,000.00		3,000.00		3,000.00	
7230	New Street Signs		230.00		250.00		250.00	
7242	Street Furniture		1,000.00		1,750.00		1,750.00	
7300	Equipment	32,000.00		3,000.00		3,000.00		38,000.00
7310	Office Equipment		5,000.00		3,000.00		3,000.00	
7320	Plant an Machinery		15,000.00					
7330	Motor Vehicle		12,000.00					
7500	Special programmes	843,684.16				65,126.14		908,810.30
7507	Carriageways re-surfacing		129,370.42				65,126.14	
7511	Atocia Street		13,764.74					
7508	New Council Adm. Office		700,549.00					

TOTAL New Projects:

886,914.16

8,000.00

73,126.14

968,040.30

5.0 Capital Development (cont.)

5.2 Details of Capital Development Projects

Project

1. Refurbishment and Embellishment of Atocia Street

Works on second phase will commence once construction works on private sites in Atocia Street are complete.

2. New Council Administrative Office and Underground Carpark

Works on Clearance, Excavation and Construction of car park and Council Administrative Offices have been completed.

Finishes of Council Administrative Offices are complete whilst tender for finishes of car park have been issued.